

Meeting Minutes
Board of Directors Meeting
South Atlantic States Section
Air & Waste Management Association

Date: December 15, 2021
Duration: Call to Order at 4:04 pm; Adjourned at 4:58 pm
Location: Virtual Meeting

Attendees

Stephanie Phillips
Bob Hall
Dean Kaiser
Ann Quillian
Steve Frysinger
Ricky Tropp
Brandy Bossel
Kevin Black
Khalil Porter
Michael Pjetraj
Sunhee Park
Chris Geraghty
Flint Webb

1. Review Agenda (Dean Kaiser)
 - a. Approved
2. Approval of Outstanding Meeting Minutes (November) (Dean Kaiser/Stephanie Phillips)
 - a. Approved
3. Nominating Committee for 2022 Board and 2022 Ballot
 - a. Presentation of Proposed Ballot (Bob Hall)
 - i. Vice Chair – Tiffany Dillow
 - ii. Director – Greg Mitchell
 - b. Discussion and vote for approval of final ballot
 - i. Approved
 - c. Logistics for implementing election
 - i. Will be sent via gmail to SASS members
4. Continuing: Updated review of A&WMA Board Position on COVID-19 Relative to Future Conferences and Workshop
 - a. Next board meeting is January 17
 - b. HQ is planning on having in person conferences in 2022
5. Chapter Reports
 - a. Baltimore-Washington Chapter (Sunhee Park)
 - i. December 9 - Sensing Ozone Chemistry from Space
 - 29 attendees
 - ii. Will approve 2022 ballot for officer elections and will send after

- b. Research Triangle Park Chapter (Michael Pjetraj)
 - i. November 23 – Lunch and Learn: DEQs Work on Environmental Justice
 - ii. November 29 – Elections notice and will be compiling new officers list during 12/16 meeting
 - iii. Information Exchange
 - 67 registered attendees
 - iv. 2nd Annual Charity Chess Tournament – the week between Christmas and New Years
 - Open to SASS members
 - c. NCSU Student Chapter (Fernando Garcia Menendez)
 - i. No Updates
 - d. JMU Student Chapter (Stephen Frysinger)
 - i. Climate Walk – talks on campus and then walked to Court Square downtown to appeal to the city to move away from GHG
 - ii. Planning an event or series of events focusing on the release on the upcoming ICC report to be awareness to climate change issues
6. Committee Reports
- a. Membership (Chris Geraghty)
 - i. Membership report sent via email to SASS BOD
 - ii. Membership remaining stable
 - RTP and Chesapeake chapter membership slowly increasing to pre-pandemic numbers
 - New members include young professionals and new members to A&WMA
 - b. Social Media/Website (Stephanie Phillips/Chris Geraghty)
 - i. Chapters to send Stephanie 2022 officer list to update the website
 - c. Education (Stephanie Bolyard)
 - i. College Student Interview and Job Preparation Workshop

The goal of this workshop is to help prepare college students (undergraduate and graduate) for their job search, interview, and career. I would also like to include an overview of AWMA, how students can get involved, and the benefits of being involved in professional organizations. The workshop can be completed virtually over multiple sessions. The students would be asked to prepare “mock” application materials (e.g., cover letter and resume) that would be reviewed by volunteers. Feedback would be given directly to the students. In addition, a peer review process can be added so students have a chance to provide feedback to other students. The following workshop presentations are suggested:

 - AWMA Overview and Importance of Professional Development
 - Job Search Preparation (process, materials)
 - Overview of the Interview Process
 - General Career Advice

- d. Finance & Internal Auditing (Clara Poffenberger)
 - i. Status of B-W Chapter reciprocal audit
 - Kevin sent Clara the Chesapeake Chapter bank statements for 2020-2021
 - ii. Zoom account to be paid by SASS and managed through SASS gmail account
 - Renews on January 4, 2022 (roughly \$120)
 - To be used by constituent chapters as well
 - Approved
 - iii. 2022 Waste Information Exchange? If so, SASS could potentially sponsor
 - e. A&WMA BOD Updates (if any)
7. Adjourned