

South Atlantic States Section Board Meeting

June 29, 2016

Attendance: George Namie, Leah Kaiser, Roy Neulicht, Tony Pendola, Flint Webb, Pamela Bayles

1. **Consent Agenda** – Meeting Agenda Approved
2. **Approval of minutes from March Board Meeting**- May 2016 Meeting Minutes Approved
3. **Finance Report** – Roy presented the Financial Report. Questions were raised on electronic access to submit the annual financial data. George will be asking Greg Johnson about the submittal access or paper submittal. He reported that other sections indicated they had similar challenges submitting.
4. **Resolution of Outstanding Action Items**
 - **Website Update**- Now live.

ACTION – Chapters should be sending her information for the website.
The January and February 2016 Board minutes are not on the web page.
 - **SC Chapter**-By laws have been approved and the chapter is official.
 - **2015 Annual Report**- George will share additional guidance as received from HQ.
5. **Old Business- SASS 2016 Conference Committee Summary** – Clara to provide a list of attendees.
6. **Committee Reports**
 - **ACE 2016 Conference Committee** (George, Corey, Flint, Ashley, Mike) –If anyone has pictures, send to Diana for the website. Breakfast event had 15 people. Provider did a great job, and under budget.

ACTION – Lessons learned are that next year the planning and communicating should begin in February with an email to all SASS members. There should also be a “day of” list of attendees.
 - **Membership** – Will be giving up 2015 dues to HQ but not necessary for 2016.
 - **Honors and Awards** (Tiffany Dillow) – Intent to recognize Clara’s contribution and effort.
 - **Education Committee** (Flint Webb) – No report
 - **Nominating Committee** (Clara, Corey) – Diana’s and Leah’s terms will expire and need to fill positions.
 - **Social Media** (Leah) –11 on Linked In, 19 on Facebook. Last post 2014. Recommendation to post more on events coming up. Leah will send out links and encourage posting of both pictures and events.

- **New Board Member Orientation Committee** (George, Clara, Ann) –No report.

7. New Business

- **Environment Virginia 2017**- There will be an air session in 2017.
- **ACE 2017**-Will be in Pittsburgh, June 6.

8. Chapter Updates

- **RTP** – Is really a misnomer for the chapter because this chapter represents all of NC. The by-laws would need to be changed to revise the geographic area officially. Considering sponsoring an event in Charlotte. Need to analyze where members are located and where HQ is allocating members. 32 people are not aligned to a chapter.
- **B-W** – Cruise in Baltimore Harbor will be mid-August. Planning NASA Goddard trip.
- **NCSU** – No NCSU students attended the conference. Roy will coordinate with the treasurer of the RTP chapter to coordinate on sponsorship.
- **James Madison University** – No report
- **South Carolina** – Motion to send \$2,200 from the Western SC chapter that folded to the new SC chapter as seed money. Passed. Roy will coordinate with Mike to transmit funds.

9. Next Meeting: July 27, 2016 @4pm

10. Adjourn