Meeting Notes
Board of Directors Meeting
South Atlantic States Section
Air & Waste Management Association

Date:          February 17, 2021
Duration:      Call to Order at 4:04 pm; Adjourned at 5:33 pm
Location:      Virtual Meeting

**<u>Attendees</u>**
Ricky Tropp
Stephanie Phillips
Dean Kaiser
Chris Geraghty
Stephanie Bolyard
Kevin Black
Bob Hall
Brandy Bossle
Khalil Porter
Ann Quillian
Clara Poffenberger
Sunhee Park
Michael Pjetraj
Flint Webb

1. Approval of Agenda (Bob Hall)
    a. Approved

2. Approval of Outstanding Meeting Minutes (January) (Bob Hall/Stephanie Phillips)
    a. Approved as amended

3. Updated review of A&WMA Board Position on COVID-19 Relative to Future Conferences and Workshop (if any)
    a. No updates

4. Chapter Reports
    a. Baltimore-Washington Chapter (Sunhee Park)
        i. January 28 - Intro to AERMOD
            - 80 participants including international partcipants
        ii. February 24 - Regional Air Quality Symposium
            - 9:00-12:30 virtual event
            - Over 100 participants have signed up so far
    b. Research Triangle Park Chapter (Michael Pjetraj)
        i. February 15 – Lunch and Learn Seminar
        ii. February 18 - RTP Board Meeting
    c. NCSU Student Chapter (Fernando Garcia Menendez)
        i. Fernando Menendez has replaced Chris Frey as the NCSU Chapter Chair
        ii. No updates

d. JMU Student Chapter (Stephen Frysinger)
    i. No updates

5. Committee Reports
    a. Membership (Chris Geraghty)
        i. Lowest membership report yet
    b. Social Media/Website/SASS Survey (Stephanie Phillips/Chris Geraghty)
        i. SASS Survey
            - Chris has begun summarizing the results from the 2020 SASS Survey.
            - The majority of members that responded:
                a. largely consists of ages 50+
                b. largely consists of retired and consultants
                c. are mostly individual memberships
                d. are not interested in participating in future leadership
                e. prefer to receive SASS updates from the A&WMA emails
                f. prefer to be communicated via email
    c. Education (Flint Webb)
        i. Education Chair nominations?
            - Stephanie Bolyard to be new Education Chair for at least college-level students
    d. Finance & Internal Auditing (Clara Poffenberger)
        i. Student scholarship support fort ACE 2021 (Bob Hall, Flint Webb)
            - Cover the registration fee (½ from SASS, ½ from RTP Chapter, maybe contribution from B-W Chapter)
        ii. Vote on proposed budget for 2021 (Clara Poffenberger/Bob Hall/Dean Kaiser)
            - Can make room in the budget to spend money in order to gain new members
            - Clara to reach out to HQ regarding reimbursement
            - Clara still working on RTP Chapter Audit
            - No budget for council board meeting due to meeting being moved to virtual
            - No budget for leadership training academy (may be virtual)
            - Reduced amount for Waste Information Exchange
                a. WIE has been postponed moved to 2022
            - Include $100 to help cover cost for foreign student chapter
    e. A&WMA BOD Updates (if any)
        i. Flint attended the BOD January call and provided a summary via email
            - The Honors and Awards Slate was approved
            - The preliminary profit and loss statement indicates a year to date net contribution of $63,000, which is $40,000 less than budgeted
            - Half the number of submissions for ACE 2021 than ACE 2020
        ii. 2021 ACE
            - ½ the program will be on demand, and ½ will be live streamed (about 30 sessions each way)

6. Old Business
    a. Update on Expansion of RTP Chapter including SC Chapter (Stephanie Phillips/Bob Hall/Khalil Porter)
        i. Stephanie P., Khalil, Bob, and Dean are meeting with SC Chapter Treasurer on Tuesday to discuss disbanding SC Chapter or combining with RTP Chapter

         ii. This brings up the question of whether the Baltimore-Washington Chapter should expand their footprint.
- b. Proposal for SASS to sponsor the China Student Chapter at Zhejiang University (Bob Hall)
     - i. Approved

7. New Business – Moved to March 2021 meeting
   a. Highlights if the S&C Meeting (Bob Hall, Khalil Porter, & any other attendees)
   b. Letter of Congratulations to Chris Frey (Dean Kaiser, Bob Hall)