

Meeting Minutes
Board of Directors Meeting
South Atlantic States Section
Air & Waste Management Association

Date: July 21, 2021
Duration: Call to Order at 4:02 pm; Adjourned at 5:00 pm
Location: Virtual Meeting

Attendees

Flint Webb
Steph Phillips
Khalil Porter
Steve Frysinger
Ricky Tropp
Chris Geraghty
Dean Kaiser
Fernando Menendez
Sunhee Park
Kevin Black
Bob Hall
Michael Pjetraj
Clara Poffenberger
Ann Quillian

1. Approval of Agenda (Dean Kaiser)
2. Approval of Outstanding Meeting Minutes (May) (Dean Kaiser/Stephanie Phillips)
 - a. May Meeting Minutes state the student scholarships for ACE 2021 were sent. They were not sent – SASS waiting on information from RTP. Minutes were updated to reflect this change.
 - b. Approved as amended.
3. Continuing, updated review of A&WMA Board Position on COVID-19 Relative to Future Conferences and Workshop
 - a. Board has not definitively said what their future COVID procedures will be
 - b. Electric Power Transformation: 2021 Mega Conference will remain as an in-person conference
 - c. Waste Info Exchange (December 8 - 9) has not decided if it will be in-person, but the space is reserved
4. Chapter Reports
 - a. Baltimore-Washington Chapter (Sunhee Park)
 - May 27 Virtual Lunch Webinar: “Developing Community-Wide Energy and Climate Action Plans” had approximately 25 attendees
 - Currently preparing a survey to be sent to current Chapter Members regarding the coverage area expansion to include all of VA, Maryland, and DC
 - o Chapter will draft the results for Sections and Chapters Council approval of the expansion
 - o SASS BOD will show support by providing a letter to the Sections and Chapters Council
 - o Chapter bylaws will be changed after the expansion has been approved by the association board

- b. Research Triangle Park Chapter (Michael Pjetraj)
 - SC Chapter – RTP Chapter merger by-laws to go before the A&WMA Board meeting July 30
 - Updated by-laws will be sent to membership for final approval in August
 - c. NCSU Student Chapter (Fernando Garcia Menendez)
 - Students recently held their elections so there is a new group of chapter officers started Fall Semester 2021
 - Menendez to encourage new students to participate in conferences
 - d. JMU Student Chapter (Stephen Frysinger)
 - New officers for Fall Semester 2021
5. Committee Reports
- a. Membership (Chris Geraghty)
 - Chris sent the membership report via email
 - o BW Chapter back to pre-pandemic membership numbers
 - Continuing discussion of possible membership incentives when others are attending Chapter webinar events
 - o An example of possible membership incentives would be “free webinar for members, non-members must pay a fee”
 - o SASS BOD to review May email from Chris sent email discussing membership incentives
 - b. Social Media/Website/SASS Survey (Stephanie Phillips/Chris Geraghty)
 - Continue to send events to Stephanie Phillips for the website
 - Stephanie is continuing to determine how to get email set up through WIX website
 - o Will send out monthly “email blasts” to members notifying them of upcoming SASS events
 - c. Education (Stephanie Bolyard)
 - No Updates
 - d. Finance & Internal Auditing (Clara Poffenberger)
 - Current balance: \$38,721.83
 - Checks sent for reimbursement of dues to RTP and BW Chapters: \$1098.80 and \$1396.95
 - Interest earned in June: 34 cents.
 - Kevin Black, Treasurer of BW Chapter, will audit SASS account for 2019 and 2020. I will audit BW Chapter account for 2019 and 2020. Timing goal: Exchange documents within 2 weeks and complete review by end of August.
 - e. A&WMA BOD Updates (if any)
 - Status of Marriott contract for the Information Exchange (Bob Hall)
 - o Currently have access to the Marriott for the Info Exchange
 - o No fee if we need to cancel
 - Ohio and Florida were approved for chapter expansions
 - Conference was slightly under what was budgeted for revenue but still considered a success
6. Old Business
- a. Waste Information Exchange
 - Bob increased the amount that ASME would provide by \$5,000
 - Meeting will be hybrid virtual-in person
 - b. Letter of Congratulations to Chris Frey (Dean Kaiser)
 - Approved. Dean will send via email
7. Adjourn