

Meeting Minutes - Board of Directors Meeting
South Atlantic States Section - Air & Waste Management Association

Date: February 16, 2022
Duration: Call to Order at 4:05 pm; Adjourned at 5:11 pm
Location: Virtual Meeting

Attendees

Bob Hall
Khalil Porter
Steven Frysinger
Brandy Bossle
Greg Mitchell
Hannah Ashenafi
Kevin Black
Ricky Tropp
Dean Kaiser
Flint Webb

1. Agenda Approval [Khalil Porter]
 - a. Approved (no opposed)
2. Approval of Outstanding Meeting Minutes (December) [Khalil Porter/Stephanie Phillips]
 - a. Discussion of outstanding items from January Meeting Minutes
 - Clara has outstanding items
 - (Please correct header year to 2022)
 - b. Meeting Minutes approved (no opposed)
3. SASS Resources
 - a. Sections & Council Meeting took place in January
 - A&WMA leadership training academy is April 8-10 in Pittsburgh. Khalil recommends this meeting and believes we should send at least one person there.
 - b. Dean is working on Annual Report.
 - c. Chesapeake and RTP Chapters are now administratively consolidated.
 - d. Chinese student chapter has dissolved, reportedly due to government surveillance.
4. A&WMA National Board Update [Flint Webb]
 - a. Flint discusses positive variance from budget forecast.
 - b. Information exchange and webinars were good contributors. Flint will email additional details.
 - c. Honors, awards, fellow slate approved.
5. Chapter Reports
 - a. Chesapeake Chapter [Hannah Ashenafi], working on an information exchange
 - b. Research Triangle Park Chapter [Khalil Porter]
 - Working on next luncheon seminar
 - Chess tournament is happening this week, will fund charity.
 - c. JMU Student Chapter [Stephen Frysinger]
 - Setting up clothing / furniture swaps, trash cleanups
 - Officers met with University President, Provost, others in administration and are encouraging GHG reduction by the University.

Making some headway. Coordinating through local Clean Air Act Alliance of the Shenandoah Valley.

6. Committee Reports

a. Membership [Khalil Porter]

- Membership report sent via email
- Total Membership went up for RTP Chapter, Chesapeake went up by 14? Chris is not present to explain.

b. Social Media/Website/SASS Survey []

- Nothing to report

c. Education []

- Nothing to report.

d. Finance & Internal Auditing [Khalil Porter]

- 2019 and 2020 expenses are in the report
- Cannot approve yet because there are still some gaps
- Working with Wells Fargo on how to add second signator (Bylaws specify Chair as second signator. We may add a third person.)
- Report numbers were reviewed. We have an additional approx. \$5,000 over last year.
- Khalil highlights areas in draft report where we need clarification from Clara.
- Report includes funds from Old Dominion Chapter that are earmarked for students. Is the number still correct? Dean says we need to work on distributing that. Stephen suggests scholarships rather than meetings. We determine the Old Dominion Chapter folded in 2014, when Dean was Chair.
- Are Virginia student funds included in SASS total balance?
- We will table Virginia funds discussion.
- We will ask Clara to forward SC Chapter funds to RTP
- We review budget line items.
- Waste exchange will not happen this year, but there should be planning funds available.
- Conference budget is zero, but we do not need to adjust budget because we target breaking even as worst-case scenario.
- Waste Info Exchange, SASS Breakfast budget items are confirmed as valid.
- Dean asks did we get sponsors for student scholarships?
- Not sure if \$195 is Chinese Chapter support or for two students to ACE. We think that should be retained in budget but may need to be adjusted upward for in-person conferences.
- We are unsure of \$197.50 student funding.
- Khalil will send budget document to Clara, marked up per our discussion.

e. Leadership Training

- Hannah is interested in going, RTP may also fund someone. We may be able to send

two people total. We think Stephanie Phillips or Stephanie Bolyard would be good candidates.

7. Waste Information Exchange [Bob Hall]
 - a. Section supports WIE as a source of income, cosponsored with ASME.
 - b. Planning meeting in early March.
 - c. A&WMA takes lead in WIE, we get 60% of gain or loss for next meeting, ASME the remaining 40%. Switch for the next year.
 - d. Targeting DC area near Metro.
 - e. Bob asks how involved does SASS want to be? It is an item for future consideration. Dean points out that we committed to taking the lead on conference coordination prior to Covid. Specific ways SASS can help are discussed.
8. Goals for Subsequent Meeting [Khalil Porter]
 - a. Obtain budget clarifications from Clara and vote on draft budget.
 - b. Continue work on Annual Report [Dean Kaiser/Stephanie Phillips/Clara Poffenberger]
9. Unfinished Business
 - a. None
10. New Business
 - a. None
11. Adjourn