

## South Atlantic States Section Board Meeting

November 11, 2016

4pm-5pm

Conference Call: 434-338-7348

Attendance: Pamela Bayles, Tiffany Dillow, Corey Mocka, George Namie, Roy Neulicht, Tony Pendola, Clara Poffenberger, Ann Quillian, Ashley Sapyta, Flint Webb

### 1. Consent Agenda

2. **Approval of draft minutes: August Board Meetings** – Approved with minor changes.

3. **Finance Report** – Roy working with Clara on reimbursing chapters. B-W chapter needs \$147; Tiffany sent request on 9/28 and checking on.

### 4. Resolution of Outstanding Action Items:

a. **Environment Virginia Attendees List**- Clara asked for the list and was told it would be shared, but it has not yet been received – Open item for next month.

b. **SASS Website:**

ACTION – Chapter Chairs please continue to provide information to Diana on upcoming events.

c. **Alignment:** Identified that approximately 38 people are not aligned.

ACTION – Tony is working with HQ membership (Gerald) on correct alignment of chapter members.

ACTION – Tony will send an email to George requesting that he bring up the issue of alignment at the Sections and Chapters meeting this week.

d. **Young Professionals Webinar** – Toolkit is now on website.

### 5. Old Business

a. **Environment Virginia 2017- Call for Abstracts** (Clara) –Planning committee meeting was 11/10/16. Proposed panels being finalized (Greenhouse Gas Emissions, Air Quality Regulations). Asking for chair volunteers.

### 6. Committee Reports

a. **Membership** (Diana Ortiz-Montalvo) – Focus needed on growing membership and re-invention to serve members. Membership down 5.9%. Consider opportunities to serve membership with increased webinars. Greg Johnson will provide a list or organizational member to promote participation. Diana stepping down from membership lead.

b. **Honors and Awards** (Tiffany Dillow) – Tiffany stepping down from Honors and Awards lead.

c. **Education Committee** (Flint Webb) Flint will be setting up at meeting with the Fairfax County Public School Environmental Education Coordinator, and provide a report.

d. **Nominating Committee** (Clara) – Need a ballot to approve and set up survey and to identify who is running for the one- and two-year term. Slate approved with understanding of clarifying slots. Clara confirmed that 2-year term is based on the highest number of votes.

- e. **New Board Member Orientation Committee** (George, Clara, Ann) –  
ONGOING ACTION – George to set up committee meeting.  
ONGOING ACTION – Need to review the current by-laws on the website and conference call invitations distributed to all members  
ONGOING ACTION – Clara confirming WORD version of PDF document on the website.
- f. **Social Media** - (Leah Kaiser) – no update.
- g. **ACE 2017** –38 exhibitors signed up. Asking for everyone to spread the word.  
ACTION –Need to begin assessing whether SASS will sponsor a meal (eg., breakfast)

## 7. New Business

- a. **Section and Chairs Meeting**– Membership alignment was a big topic in Denver. Tony researched people in NC not listed under RTP, who are in West (3) and in Charlotte (7). Working with HQ. Agreed to hold a separate discussion on surveying members on alignment and engagement to identify best ways to serve and involve members. Initially considering survey to unaligned members in NC and VA. Upcoming meeting January 20-21, 2017 in Pittsburgh.
- b. **Training Academy**  
Need Corey to go. April 21-23, 2017. Pittsburgh.

## 8. Upcoming Events and Chapter Updates

- a. **All chapters** – please forward Diana information for website.
- b. **RTP** –
  - i. Information Exchange will be held December 6-7.
  - ii. NC State Career event was very successful with 13 students.
  - iii. By-laws read “Murphy to Maneo”. May need to change by-laws.
- c. **B-W** – Goddard event went well with good turnout and presentation. Financial loss on boat event.
- d. **NCSU** - No report.
- e. **James Madison University** – Active membership. Ambitious program.
- f. **South Carolina** – Voting period completed. Commencing on incorporating. Then will focus on funds, setting up a checking account.

9. **Next Meeting:** December 16, 2016 @ noon

10. **Adjourn**