

Meeting Minutes
Board of Directors Meeting
South Atlantic States Section
Air & Waste Management Association

Date: May 19, 2021
Duration: Call to Order at 4:04 pm; Adjourned at 5:19 pm
Location: Virtual Meeting

Attendees

Kevin Black	Khalil Porter
Brandy Bossle	Clara Poffenberger
Chris Geraghty	Ann Quillian
Bob Hall	Ricky Tropp
Dean Kaiser	Flint Webb
Sunhee Park	

1. Roll Call (Dean Kaiser)
2. Approval of Agenda (Dean Kaiser)
 - a. Approved with edits.
3. Approval of Outstanding Meeting Minutes (April) (Dean Kaiser)
 - a. Approved.
4. Continuing, updated review of A&WMA Board Position on COVID-19 Relative to Future Conferences and Workshop (Flint Webb)
 - a. Board acknowledges that a policy needs to be developed on when to resume live events, no decisions have been made, the next opportunity to deal with the issue will be the June meeting.
 - i. There is a possibility that HQ will decide not to take a stance.
 - b. The consensus of the Board is that HQ would not be liable if an outbreak occurs at a local chapter live event.
5. Chapter Reports
 - a. Baltimore-Washington Chapter (Sunhee Park)
 - i. April 23 – Social Trivia Virtual Event.
 - 8 attendees
 - ii. May 27 - Climate Change and Emissions reduction plan webinar.
 - b. Research Triangle Park Chapter (Khalil Porter/Bob Hall)
 - i. May 18 - The Division of Environmental Assistance & Customer Service discussed the Environmental Stewardship Initiative.
 - ii. July 13-15 – EPA Air Quality Teacher Workshop.
 - RTP Chapter to contribute up to \$500 for supplies and sensor kits
 - a. Due to higher overhead cost this year, EPA to charge \$20 fee to teachers (normally no cost). However, registrations have been minimal due to the inability to advertise with EPA, NC DEQ, and others because a fee is now involved. Bob suggested SASS to contribute to offset cost for the teachers. See motion and vote in Section 6. c. below.
 - c. NCSU Student Chapter (Fernando Garcia Menendez)
 - i. No update.

- d. JMU Student Chapter (Stephen Frysinger)
 - i. No update.
- 6. Committee Reports
 - a. Membership (Chris Geraghty)
 - i. Steady gains in membership.
 - ii. Follow-up with lapsed members.
 - iii. Continuing discussion of possible membership incentives when others are attending Chapter webinar events.
 - Is it possible to use the system that HQ uses for payment at events and pay HQ a fee for the service?
 - a. Ricky has reached out to HQ but has not heard back yet.
 - b. Chris sent an email with webinar registration example.
 - b. Social Media/Website/SASS Survey (Chris Geraghty)
 - i. Send information to Stephanie Phillips when there is a Chapter event coming up for advertisement.
 - ii. Send events to Page at HQ to advertise on the HQ events page.
 - iii. Connect on LinkedIn, HQ has an update to the LinkedIn policy.
 - c. Education (Dean Kaiser for Stephanie Bolyard)
 - i. Elizabeth Spike email requesting assistance for the AWMA K12 Education Committee (see May 19 email from Dean), consider helping if possible.
 - ii. Proposals for support of student education and involvement (continuing discussion)
 - The Environmental Challenge International (ECi) Competition gives student teams experience with proposing solutions to a simulated environmental problem who then present their solution to a panel of environmental professionals at the Virtual ACE Conference in June.
 - a. Ricky Tropp made a Motion to donate \$250 to HQ for support of the ECi Competition. Motion Approved.
 - iii. NC EPA teacher workshop support from Section 5.b.ii. above:
 - Flint Webb made a motion for SASS to match EPA's donation up to \$500 for the workshop. Motion Approved.
 - d. Finance & Internal Auditing (Clara Poffenberger)
 - i. Update on student scholarship support for ACE 2021 (Bob Hall, Flint Webb)
 - Waiting on RTP to tell SASS BOD who the students are
 - ii. Update on funds distribution to China Student Chapter at Zhejiang University
 - Check sent.
 - iii. Status of funds transfer from SC Chapter
 - Funds received and deposited.
 - iv. Status of B-W Chapter reciprocal audit
 - In planning stage.
 - v. Dues reimbursement summary
 - Baltimore/Washington Chapter
 - a. 2019 85 members \$619.75 (67% of \$925)
 - b. 2020 71 members \$479.05 (67% of \$715)
 - RTP Chapter
 - a. 2019 117 members \$710.20 (67% of \$1060)
 - b. 2020 109 members \$686.75 (67% of \$1025)
 - e. A&WMA BOD Updates (if any)
 - i. Bob negotiated with Marriott RTP for no penalties for cancelation or booking minimums for the Information Exchange. Stephanie Glyptis followed up with the Marriott. Marriott cooperate decided to "pencil in" a contract.

- There is a possibility of a combination of virtual and in-person.

7. Old Business

- a. Update on Expansion of RTP Chapter including SC Chapter (Stephanie Phillips/Bob Hall/Khalil Porter)
 - i. RTP Chapter sent a letter of explanation to HQ and has been added to the agenda for the June 8, 2021 SC&C meeting.
- b. Update on B-W Chapter area expansion
 - i. Still in process, BOD actions needed.
- c. Letter of Congratulations to Chris Frey (Dean Kaiser, Bob Hall)
 - i. Dean to complete.

8. New Business

- a. June meeting to take place a week after ACE.

9. Adjourn