

Meeting Minutes - Board of Directors Meeting
South Atlantic States Section - Air & Waste Management Association

Date: July 20, 2022
Duration: Call to Order at 4:03 PM; Adjourned at 4:42 PM
Location: Virtual Meeting

Attendees

Khalil Porter
Stephanie Phillips
Brandy Bossle
Ricky Tropp
Dean Kaiser
Flint Webb
Greg Mitchell
Tiffany Dillow
Chris Geraghty
Bob Hall

1. Agenda Approval [Khalil Porter]
 - Approved (Motion to approve by Brandy, seconded, no opposed)
2. Approval of Outstanding Meeting Minutes (May) [Khalil Porter/StephaniePhillips]
 - Approved (Motion to approve by Ricky, seconded by Chris, no opposed)
3. Updates from A&WMA Board of Directors [Flint Webb]
 - 2022 ACE Update: 560 conference attendees but SASS Breakfast attendance was low
 - Climate Change Conference will be remote
 - Waste Information Exchange will be in-person. Bob attended the Technical Coordinating Committee for the two waste committees and they are interested in working with SASS on the Waste Information Exchange.
4. Chapter Reports
 - a) Chesapeake Chapter [Hannah Ashenafi] – Update provided by Tiffany Dillow
 - July/August in-person social has not been planned yet
 - No upcoming events planned for the foreseeable future
 - b) Research Triangle Park Chapter [Stephanie Bolyard]
 - June Lunch Seminar – Analytical PFAS Detection Methods
 - 35 attendees
 - September in-person meeting – PFAS discussion with NCDEQ
 - c) NCSU Student Chapter [Fernando Garcia Menendez]
 - No updates
 - d) JMU Student Chapter [Steven Frysinger]
 - No updates
5. Committee Reports
 - a) Membership [Chris Geraghty]
 - Currently membership is at the lowest in the past year. Membership tends to lull during this time of the year.
 - b) Social Media/Website [Stephanie Phillips/Chris Geraghty]
 - No updates
 - c) Education [Stephanie Bolyard]
 - No updates

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- d) Ad Hoc Committee for Use of ODC Funds [Ricky Tropp]
 - Update on SASS Funds made available for YPs to Attend ACE
 - 1 inquiry from a student (not YP)
 - Questions raised: Do we want to rethink what the maximum amount will be in order to support YP? When request for abstracts are sent out next year, do we want to include information about financial support for YPs? Do the YPs need to be the presenter or can they be among the authors?
 - The goal will be to send the request for inquiries earlier next time, post to LinkedIn, and the website
 - Ricky to develop more guidance on how much financial support to give to each applicant
 - e) Finance & Internal Auditing [Clara Poffenberger]
 - Clara did not attend but sent financial report via email
 - Update on addition of authorized users on the bank account [Clara Poffenberger/Khalil Porter]
 - Three people are now authorized on the bank account: Khalil, Tiffany, and Clara
 - Update on financial records retention [Ricky Tropp]
 - IRS states for a non-profit to retain records for no less than 3 years but others recommend keeping records indefinitely
 - Reached out to A&WMA HQ and have not heard back
6. Waste Information Exchange Updates [Robert Hall]
- Previously discussed during ACE update
7. Unfinished Business
- a) Elections
 - Stephanie Phillips to run again as Secretary
 - Ricky Tropp to run again for Director
 - Vice Chair, Secretary, and 2 Directors
 - Past Chair (Dean) is responsible for nominations and must compose a nominating committee but can be the only board member on the committee
 - Dean to compose email request for nomination volunteers and will send email to Stephanie Phillips to forward to SASS members
8. New Business
- None
9. Adjourn