

MEETING MINUTES

Air & Waste Management Association - South Atlantic States Section
Board of Directors Meeting
April 19, 2017
4:00 pm – 5:00 pm

Attendance: Ashley Sapyta, Mike Marcus, Corey Mocka, Ann Quillian, Flint Webb, Tony Pendola

Minutes Recorded by: Corey Mocka

1. Welcome

- a. Meeting Started at 4:05 PM EST

2. Approval of March 2017 Meeting Minutes

- a. Motion to approve minutes by Mike Marcus. Seconded Ann Quillian. Motion passed.

3. Finance Report

- a. Status of Membership Checks to Chapters
 - i. Clara was not in attendance but sent the treasurer's report via the email below:

Current bank balance: \$32,685.

Outstanding liabilities as reported in January: \$3217 dues back to chapters this does not include 2014 dues or second half of 2016 because HQ hasn't sent dues back to SASS. On March 24, Stephanie Glyptis said checks for second half of 2014 and 2016 (what remain to be paid to SASS) would be going out within weeks. I have sent another email to Stephanie to check on the status. As soon as we receive those payments, I will send reimbursements to the chapters.

*New debts to be paid ASAP:
\$125 for website renewal
\$932.81 for Leadership training for Corey Mocka*

Total balance remaining: \$28,411

- b. Status of \$2,200 Check to SC Chapter
 - i. Completed incorporation and set up bank account.

4. Old Business

- a. Annual Report
 - i. Submitted to HQ. A few things missing: no student chapter notes to attach from NCSU.
- b. Newsletter
 - i. Ashley emailed out after our last board meeting. She will send another newsletter for April if there are items.
- c. Leadership Academy
 - i. Corey is attending. Clara noted she was going to send a check to Corey for the costs of air, hotel, and registration.

- d. Environment Virginia
 - i. Flint gave report about the event. It was well attended, especially the air program.
 - ii. Student interaction: there was a student meeting on Wednesday of conference. Pizza and discussion about sustainability from different perspectives.

5. Committee Reports

- a. Internal Auditing – Clara
 - i. Not in attendance. Tabled for next meeting.
- b. Membership – George Namie
 - i. Not in attendance. Tabled for next meeting.
- c. Bylaws – Mike Marcus
 - i. Mike, Ashley, Ann, and Pamela had first teleconference. Started working on potential changes to the bylaws. Work in progress that is in early stages. Hoping to have a draft for the board before May meeting.
- d. 2018 SASS Conference – Mike Marcus
 - i. Mike, Ashley, and Corey had first teleconference to begin discussions on the 2018 conference. Nothing concrete or substantive to report at this time. Started initial planning. After brainstorming sessions, the ideas will be sent to the board for review.
- e. Social Media – Diana Ortiz-Montalvo
 - i. Not in attendance. Paid for website renewal. Submitted receipt to Clara.
- f. Education – Flint Webb
 - i. Flint agrees to be chair. Will look into gathering other members to join the committee. Flint will contact Daphne to see if she is willing to participate.
- g. Nomination – Ashley Sapyta
 - i. Committee not yet established. Clara suggested using the same committee as last year. Ashley suggests that there be one person from each state to make sure all are represented.

6. New Business

- a. Student Sponsorship for 2017 ACE
 - i. One student from JMU. Several from NC. One from possibly from VT. SASS needs to decide which chapter will handle JMU and VT. Clint looked through abstracts and found the JMU and VT students based on emails.
 - ii. Corey explained RTP scholarship application.
 - iii. Previously, schools outside of a chapter, SASS takes on obligations.
 - iv. Brief discussion, but no motion to provide financial support to RTP Chapter scholarships.

7. Chapter Updates

- a. B-W Chapter
 - i. Not in attendance.

- b. RTP Chapter
 - i. Sent out scholarship application.
 - ii. Baseball game planned for July.
- c. SC Chapter
 - i. SC is now incorporated. Charter from the secretary of state.
 - ii. Will avoid having money in the bank over \$5k so Chapter can claim automatic exemption from IRS.
 - iii. Now chapter is ready to receive money from SASS.
 - iv. Picked up a few new members.
 - v. Chapter secretary has resigned b/c of relocation. Need to fill that role.
 - vi. Last half of the year will be establishing lunch and learns focused on waste issues. Seems to be attractive for potential members due to significant interests.
- d. NCSU Chapter
 - i. Not in attendance.
- e. JMU Chapter
 - i. Not in attendance.

8. Adjourn

- a. Motion to adjourn by Mike. Seconded by Corey. Adjourned at 4:35.